



Gaithersburg Resident Accessibility Stabilization Program (GRASP)

The City of Gaithersburg provides 0% deferred loans to qualified residential property owners* who wish to add accessibility modifications to their homes.

Some examples of eligible improvements include (not an exhaustive list):

- Providing ramps and no-step entrances to the property
- Installation of exterior or interior elevator, lift or stair-glide units
- Widening interior and exterior doorways to a minimum width of 32 inches
- Walk-in or roll-in shower or tub
- Reinforced walls in bathrooms
- Improvements to assist with sensory disabilities

How to qualify:

Homeowners must work with City staff to obtain all required permits. Homeowners must work with a licensed contractor. Homeowners must meet the income limits below, adjusted for family size:

Number of people in the home	Maximum income
1	\$82,040
2	\$93,760
3	\$105,480
4	\$117,200
5+	\$126,576

How to apply:

1. Please complete the application and submit it to the City of Gaithersburg by mail or email:

City of Gaithersburg
Housing and Community Development Division
31 South Summit Avenue
Gaithersburg, MD 20877
lauren.sukal@gaithersburgmd.gov

2. If you meet the program requirements, City staff will contact you to schedule an appointment to discuss the process and timeline. This may include inspections and permit applications.

*Applications submitted by long-term renters who meet program requirements and have permission from the property owner will be considered on a case by case basis.

GRASP APPLICATION

SECTION 1: HOUSEHOLD INFORMATION

Homeowner Name: _____

Address: _____

Best Phone Number: _____ Email Address: _____

Please list information for ALL people living in the home:

Name	Relationship (Homeowner or Tenant)	Birthdate	Ethnicity (for reporting purposes ONLY)	Disability Type (if applicable)	Gross Annual Income

What are your average utility bills?

Gas: _____ Electric: _____ Water: _____

Have you been a recipient of the County's weatherization program? YES NO

SECTION 2: REPAIRS NEEDED

Check if needed	Repair Type	Description of repairs (e.g. Carpentry: widening of doorways to kitchen and master bathroom; or Plumbing: installation of accessible bath/shower stall)
	Electrical	
	Plumbing	
	Carpentry	
	Ramp, grab bars	
	Other	

From the list above, please describe the repairs that you feel are the most critical:

SECTION 3: VERIFICATION OF INCOME

Please list all sources of income, taxable and nontaxable, for all residents in the home. Please include statements to verify income, such as recent paystubs, tax returns, social security and/or disability statements, pension or retirement statements

	Homeowner	Other occupants (anyone who is working, over the age of 18, and not also a full-time student)
Wages, salary, tips		
Interest/Dividends		
Social Security/Disability benefits		
VA Benefits		
Pensions/Annuities		
Alimony/Child Support		
Other income		
Total Income		

SECTION 4: REFERRALS

Do you permit City of Gaithersburg staff to provide staff in other departments at the City with your contact information if we feel that you may benefit from other assistance programs?

I, _____ (YOUR SIGNATURE), give my permission to be contacted for referrals for other programs available through the City of Gaithersburg.

SECTION 5: HOMEOWNER AGREEMENT

(Please initial each statement)

_____ I swear that the total annual income for all residents in my home is _____.

_____ I understand that GRASP program assistance is provided as a **0% deferred LOAN** which is due in full at the time of sale or refinance (with cash proceeds), or if I take out a lien in excess of \$10,000. No monthly payments are required.

_____ I understand that a lien will be placed on my home until the loan has been paid in full.

_____ I understand that all work paid for through a GRASP loan must be completed by a **licensed contractor** in the State of Maryland, and **all necessary permits must be issued prior to starting work.**

_____ I understand that the City of Gaithersburg does not guarantee any work performed by the contractor I choose.

_____ I certify that **ALL** information provided on this application is complete and correct.

Homeowner Signature

Date